## FINANCIAL POLICY

Thank you for choosing the physicians of Infectious Disease Associates of Orange County (IDAOC) for your medical care.

## Laboratory/Ancillary Services

We strive to utilize only contracted vendors based on your insurance plan. At times, however, certain laboratory tests and other ancillary services may be rendered by outside vendors. We cannot guarantee that these vendors are a contracted facility under your insurance plan. In addition, certain lab tests may not be covered under your specific diagnosis code. Please be aware that in these instances, you may receive a separate statement/bill for these services and are thus responsible for these additional charges.

## Co-PAYMENTS

Your specific insurance benefits state that at the time of service, a co-payment may be required. We will collect all co-payments as required, and will submit all health insurance claims to your insurance carrier for you. A receipt of your payment will be provided at your request.

## Appointment Policy

If you need to re-schedule or cancel an appointment, please notify the office at least 24 hours in advance. Failure to do so is considered a missed office visit. Missed office visits are subject to a $\$ 50.00$ administration fee. Please be aware that patients who are more than 15 minutes late for a scheduled appointment may be asked to reschedule.

I accept full financial responsibility for all expenses incurred and agree that any portion not paid by my insurance is due upon request from IDAOC.

I grant IDAOC authorization to release any information required to obtain payment for medical benefits.

Printed Name

## Signature

